

## OVRC Minutes

January 8, 2016

Call to order 9:00a.m.

ATTENDED BY REPS: F. Bragassa, A. Lutz, J. Lutz, T. Neal and B. White.  
SECRETARY: Mot. ALTS: L. Litzinger. B.S.V.I.: Director, M. Duncan.  
Program Manager, C. Hauk. Area Managers, A. Kiefer and V. Smith.  
Training Coordinator, C. Lee. Consultant: J. Mead. OOD Legislative  
Liaison, B. Lusheck. OPERATORS: D. Bruso, J. Diakogeorgiou, and M.  
Russell. Guests: P. Bruso, J. Carroll, E. Duffy. E. Neal.

MOTION (T. Neal/F. Bragassa) to accept the minutes of the November 13<sup>th</sup>  
2015 meeting as presented. Passed unam.

COMMENT ON RECOMMENDATIONS OF THE MEETING OF November  
13, 2015: None

CHAIR OPENED DISCUSSION OF SEVERAL ISSUES POSED BY THE  
NEW RULES. She reported having learned of B.S.V.I.'s intent to interpret  
"business address" for reporting purposes in rule 04:20 to mean each  
separate address from which a BE facility operator collected vending  
receipts. Many objections to this definition were raised. J. Lutz noted that  
the rule's use of the word "include" could mean summary rather than  
specific reporting. PM, C. Hauk said that she would seek a clarification and  
report back to the Committee.

T. Neal asked whether separate penalties still exist for report and and  
payment events. AM, V. Smith read rule 08 to indicate that only late  
payments are penalized.

F. Bragassa asked if paper MOR filers are required to compute  
service charge. The Chair responded that they are not.

Director, M. Duncan noted that a type in rule 04 which resulted in  
"and operator" rather than the intended "an operator" appearing in the print  
version of the rules did not go into effect.

AM, V. SMITH, READ B.S.V.I.'s three proposed scenarios for development of the secondary highway rest area vending sites (see report distributed to Committee prior to meeting.). Prior fiscal year's total Coke sales (beverages only) was \$238,063.00. B. White had the secretary read a proposal for a phased development of the sites (see motion below). T. Neal said that he felt that B. White's plan unfairly favored a specific area of the State. Discussion followed about details of all of the scenarios.

MOTION: (B. White/F. Bragassa) to recommend to BSVI that one stand-alone facility be created from selected secondary highway rest area sites in S.E. Ohio, that snack machines be added to selected secondary highway rest area sites in addition to those included with the S.E. area stand-alone facility, and that the beverage contract for the secondary highway rest area sites be continued. Passed w/J. Lutz and T. Neal against.

MEMBERS POINTED OUT THE ANTICIPATED BENEFITS OF THE RECOMMENDATION, WHICH INCLUDED: better monitoring of Coke's service, ability to assess potential sales at covered sites, minimal reduction in operators' benefit checks and the immediate creation of a new business. There was also discussion about how to assess operator interest, and about how to bid the sites.

MOTION: (J. Lutz/F. Bragassa) to recommend to BSVI that snack machines be added to the beverage machines at selected secondary highway rest areas. Passed w/T. Neal voting against. This motion was requested by the Director.

TRAINING TOPICS: Training coordinator, C. Lee, reported that eighteen operators had participated in the recent Shaffer vending training in Columbus and that the session had been successfully videotaped and uploaded to U-tube. T Neal said that having all of the upmos in Columbus makes upward mobility credits unfairly inaccessible to operators in other cities. B. White asked if Shaffer had a store in Cleveland where trainings might be held.

F. Bragassa reported that he had requested an audiotape transcript of the rules for M. Arnold in Cincinnati. The Chair responded that it would be forthcoming.

J. Lutz initiated discussion about the availability of the Serve Safe Certification course other than through local health departments. T. Neal said that it is offered on line. The Chair pointed out that even the on line course requires the presence of a proctor for the test.

E. Duffy promoted the on line BE training course offered by the Hadley School for the Blind as a replacement for or alternative to the current on line training program being used by the Ohio BEP. There was discussion about how to best consider this possibility.

C. Lee reported that she now uses an update position description and three volunteer operators to help consumers who are considering BE as a career decide if it is what they want.

The Chair noted that there are always so many more people in assessment than start training. C. Lee responded that the position description and the prospect of the bidding process eliminates some; also, that the track for assessment can be slow.

C. LEE REPORTED KIM WHITE AS THE PERSON WHO IS CURRENTLY PROCESSING MOR'S.

B. WHITE ASKED THAT A LIST OF PAPER REPORT AND PAYMENT DUE DATES BE DISTRIBUTED TO OPERATORS. C. Lee said that it is already in the works.

DIRECTOR ANNOUNCED THAT A LIST OF FORMS WAS BEING REVISED AND UPDATED and that the drafts would be ready for the Committee to review at its next meeting.

CHAIR APPOINTED F. Bragassa to liaise with B.S.V.I. on the development of a draft "go-getter" policy based on the Committee's recommendation of the November 13, 2015 meeting.

PM REPORTED THAT THE “IT” IS CURRENTLY WORKING ON THE OPERATOR INTERFACE PART of the B.S.V.I. data management software presently under development.

MOTION (J. Lutz/T. Neal) to support B.S.V.I.’s settlement of operator, D. Brusio’s grievance the terms of which included a payment to him of \$33,000.00 on which no service charge will be due, and that he may remain in his present facility, Passed unam.

F. BRAGASSA OPENED A DISCUSSION ABOUT A RASH OF FAILURES TO PROVIDE TIMELY SERVICE RESPONSES by Shaffer Distributing. T. Neal added a list of complaints of Shaffer service shortfalls of other kinds.

MOTION (B. White/F. Bragassa) to recommend that B.S.V.I. meet w/Shaffer to discuss operator service concerns. Withdrawn. PM said that she would schedule a meeting w/Shaffer to deal with this reported decline in service quality. AM, A. Kieffer suggested that C. Hauk be furnished with as many examples of operators’ negative experiences as possible.

MOTION (B. White/F. Bragassa) to recommend that B.S.V.I. have the Consultants include a discussion with operators about current and projected equipment needs for their facilities during the Consultant’s annual equipment inventory. Passed w/T. Neal against.

F. BRAGASSA ASKED IF, WHEN THREE BIDS ON A NECESSARY PIECE OF EQUIPMENT CANNOT BE OBTAINED, FEWER THAN THREE CAN BE CONSIDERED ACCEPTABLE TO MOVE FORWARD. AM, A. Kieffer, responded that, in a pinch, and AM can expedite such a situation.

PM REPORTED THAT “IAP”, a private third party contract managing firm used by ODOT has been identified to work on Kenelly rest area facility refurbishing. AM, A. Kieffer, added that heating and AC are high priority, and that some buildings need complete reconstruction.

PM REPORTED THAT J. TOLLE is working with B.S.V.I. to create A useful budget reporting template.

PM ANNOUNCED THAT THE “TWELVE-MONTH UNDER AGREEMENT” AMOUNT FOR THE 2015 OPERATOR BENEFIT CHECKS IS \$2101.79. AM, A. Kiefer added that the checks are being authorized today.

AM, A. KIEFER, POSED THE PROBLEM OF HOW SELECTION PANELS SHOULD SCORE the goal meeting selection criterion when fewer than twelve months of data according to the rule are available.

MOTION: (T. Neal/J. Lutz) to recommend that BSVI set goals for all B.S.V.I. facilities including temporary facilities, new facilities and established facilities under new management from the first month of operation. Passed unam.

MOTION (B. White/T. Neal) to recommend to B.S.V.I. that zero points be awarded to bidders for posted facilities in whose record the most recent twelve months in the past twenty four months according to rule the 03 selection criterion do not include complete data. Passed w/Fr. Bragassa against. The Chair and AM, A. Kieffer averred that the recommendation notwithstanding, the ability of local selection panels to decide this situation by a vote remains unimpaired.

ADJOURN

Respectfully submitted,  
Mot, Secretary

