

Facility Announcement

Date: October 21, 2014
To: All Business Enterprise Licensees
From: Aneesa Locke-Hines, Assistant Deputy Director, BSVI/BE Program Manager
Origin: Jarett Roush, Area Manager
Todd Heitkamp, Business Consultant

Facility Number: 318 USPS Dayton Main and 12 Branches, Federal National Archives Springboro, National Archives Kingsridge, Ohio EPA and ODOT Lyons Road Garage

Grantor: USPS, ODOT, Federal National Archives, Ohio EPA
Name: Michael Ferguson (USPS), Joyce Wolfe (ODOT), Vernice Jackson (Federal National Archives) Barb Clary (Ohio EPA)
Address: USPS: 1111 E. Fifth St., Dayton, OH 45401 (12 USPS Branch Offices)
ODOT: 3100 Lyons Road, Miamisburg, OH 45432
National Archives: 3150 Springboro Rd, Moraine, OH 45439
National Archives: 8801 Kingsridge Road, Dayton, OH 45458
Ohio EPA: 401 E. Fifth Street, Dayton, OH 45402

Consideration for location:

- USPS has announced that the Dayton Main USPS Service Processing and Distribution facility could close as early as January 2015; however further specific information is not available. There has been speculation that the facility will remain open in some capacity but that information is not confirmed. This location houses a large storage area for the location.

It is strongly recommended that you read the below link to the news story prior to applying for this facility:

<http://www.whio.com/news/news/local/daytons-mail-processing-facility-closing-next-year/ngdnp/>

Facility located on: State Properties and Federal Properties
New operator must comply with 3304.29 through 3304.35 of the ORC and 3304:1-21-04(A) of the OAC)

Applicants are required to use OOD Form 1009 (Revised 09-12-11) to apply for this position. Copies of the current form may be obtained from area offices or BE's website

<http://www.ood.ohio.gov/Portals/0/BE%20Documents/rsc-1009-bep-facility-application-revised-09-12-11.pdf>.

Vacancy Announcement can also be viewed on BE's website at:

<http://www.ood.ohio.gov/Programs/Business-Enterprise/BE-Licensee-Info>.

Application and supporting documentation must be received before 5:00 p.m. by Jarett Roush on or before November 19, 2014 at the following address:

Jarett Roush
P.O. Box 349019
Columbus, OH 43234
937-331-5006

Or Application and supporting documentation may be faxed to:

- 614-985-7991

Or application and supporting documentation may be emailed to:

- RSC.BEVacancy@ood.ohio.gov

Per Rule 3304:1-21-03 A (3) – It is the responsibility of applicants to verify receipt of application by the deadline date and time. Applications and/or supporting documentation shall not be accepted after the deadline date and time.

Estimated start date for the new operator: Within 30 days of selection decision.

Facility description:

- a. Estimated number of customers served each day: USPS locations approximately 450, ODOT Garage approximately 20, National Archives approximately 100, Ohio EPA approximately 50.
- b. Seating capacity: USPS, ODOT Garage, National Archives, Ohio EPA vending break areas.

- c. Types of food services provided: Snack, pop, coffee (Dayton Main USPS, National Archives), cold food (Dayton Main USPS), small frozen food (National Archives Kingsridge)
- d. Equipment: 19 snack (4 at Dayton Main USPS, 11 (1 each except North Dayton) at USPS Branch locations, 3 at National Archives, 1 at Ohio EPA) 3 coffee (1 at Dayton Main USPS and 2 at National Archives) 23 cold beverage (2 non branded and 6 branded machines at USPS and 12 branded machines at USPS Branch locations, 1 at Ohio EPA and 2 at National Archives), 2 cold food (Dayton Main USPS), 1 small frozen food (National Archives Kingsridge), 1 Snack/Pop Combi at ODOT Garage, 2 Bill Changers at Dayton Main USPS.
- e. Items stocked for sale: snack, candy, pastries, cold food, hot and cold beverages.
- f. Recommended opening day cash: \$ 1,200.00
- g. Approximate initial inventory amount: \$ 8,000.00
- h. Information about space: Large on site storage at Dayton Main USPS, Storage cabinet at National Archives
- i. Yearly total receipts and net proceeds:
 FFY 2014 Sales (thru August 2014): \$ 94,968 Net: \$ 29,979
 *ODOT Lyons Rd, Ohio EPA, National Archives Springboro and National Archives Kingsridge sites were added 6/3/13 to this facility
 FFY 2013 Sales: \$ 74,446 Net: \$ 22,537
 FFY 2012 Sales: \$ 93,130 Net: \$ 24,344
 FFY 2011 Sales: \$ 116,918 Net: \$ 47,263
- j. Reasons for fluctuation in proceeds: USPS Downsizing, Site Attachments added 6/3/13.
- k. Days and hours of operation: USPS Dayton Main location 7am to 6pm Monday thru Friday, Saturday 9am – 2pm, USPS Branches 8am to 5pm Monday thru Friday, National Archives Springboro, National Archives Kingsridge, Ohio EPA and ODOT Lyons Road Garage 8am to 5pm Monday thru Friday.
- l. Number of employees presently employed: 1. Persons who are blind or otherwise disabled and are qualified for the job shall be given preference when hiring in any BE facility.
- m. Available public transportation: RTA Bus Service
- n. Projected changes in the facility: USPS Dayton is in the process of moving branch offices to the Dayton Main USPS.
- o. Any special training, physical requirements, and mobility skills required for the job: Standard Vending Service Ability
- p. Location, type and level of competing food service: Local restaurants, Gas Stations, C-Stores

- q. BE designee, tour availability and special requirements: Call Todd Heitkamp to schedule a tour of the location. 937-331-5007
- r. Fees, assessments, financial obligations, and other specific items required by the BGA: None
- s. Security clearances required by the BGA: USPS Vendor Badge, Driver's License or State ID required for access to National Archives.

Contact Todd Heitkamp, Business Consultant, at 937-331-5007 or email todd.heitkamp@ood.ohio.gov with any questions and for more detail.