

Facility Announcement

Date: June 26, 2015
To: All Business Enterprise Licensees
From: Aneesa Locke-Hines, Assistant Deputy Director, BSVI/BE Program
Manager
Origin: Victoria Smith

Facility Number: 208
Grantor: General Services Administration
Name: AJC Federal Building
Address: 1240 E. Ninth St, Cleveland, OH 44199

Vending site attachment located at:
DOD Cleveland Military Entrance Processing Station (MEPS)
20637 Emerald Pkwy
Cleveland, OH 44147

After notice of facility award, successful bidder for Facility 208 will have the option to accept or refuse the following site attachment:

-MEPS, 20637 Emerald Pkwy, Cleveland, OH 44147

Facility located on: Federal Property

Applicants are required to use OOD Form 1009 (Revised 09-12-11) to apply for this position. Copies of the current form may be obtained from area offices or BE's website:

<http://www.ood.ohio.gov/Portals/0/BE%20Documents/rsc-1009-bep-facility-application-revised-09-12-11.pdf>.

Vacancy Announcement can also be viewed on BE's website at:
<http://www.ood.ohio.gov/Programs/Business-Enterprise/BE-Licensee-Info>.

Application and supporting documentation must be received before 5:00 p.m. by Victoria Smith on or before July 27, 2015 at the following address:

Victoria Smith
P.O. Box 349019
Columbus, OH 43234
216.386.3978

Or application and supporting documentation may be faxed to:

- 614-985-7991

Or application and supporting documentation may be emailed to:

- OOD.BEVacancy@ood.ohio.gov

Per Rule 3304:1-21-03 A (3) – It is the responsibility of applicants to verify receipt of application by the deadline date and time. Applications and/or supporting documentation shall not be accepted after the deadline date and time.

Estimated start date for the new operator: On or about **August 18, 2015**

Facility description:

- Estimated number of customers served each day: Building population fluctuates, up to 4500. However, many of these employees are offered the ability to work from home up to 3-4 days per week.
- Seating capacity:
- Types of food services provided: Vending on 10 floors in Federal Building (Floors: Basement, 4th, 7th, 10th, 14th, 17th, 20th, 23rd, 26th, 29th) Facility also includes a vending site at the DOD Cleveland MEPS center located at 20637 Emerald Pkwy, Cleveland, OH
- Equipment: AJC Federal Building: 20 Cold Beverage machines (DN 501E, DN Bev Max), 21 Snack Machines (National), 11 Cold Food Machines (National), 1 Fastcorp Frozen Food vendor, 5 Refrigerators, 2 Freezers, 11 Condiment/microwave stands, , coin sorters, bill counter, safe, shelving, hand trucks and platform truck. MEPS site attachment: 1 Rowe BC-1200 changer, 1 Snack, 2 Cold Beverage.
- Items stocked for sale: Cold beverages, snacks, candy, pastries, cold food, frozen food
- Recommended opening day cash: AJC Federal Building = \$1900; MEPS site attachment = \$400.
- Approximate initial inventory amount: \$10,000-\$11,000
- Information about space: Adequate on-site storage plus on-site office space. One optional parking space available for monthly fee of \$250.
- Yearly total receipts and net proceeds. Sales below include an additional site attachment which was removed from this facility

recently, and accounted for approximately \$300 in Gross Sales per week.:

- FY15 (OCT/APRIL) TOTAL SALES = \$ 112,700; GROSS PROFIT = \$50,835; NET PROCEEDS = \$29,392
 - FY14 TOTAL SALES = \$202,587; GROSS PROFIT = \$97,111; NET PROCEEDS = \$50,635
 - FY13 TOTAL SALES = \$211,721; GROSS PROFIT = \$104,409; NET PROCEEDS = \$58,363
- j. Reasons for fluctuation in proceeds: Vending sales have decreased with the number of employees being offered tele-work option in the past several years.
- k. Days and hours of operation: 7:30-3:30, 5 days per week
- l. Number of employees presently employed: One (1) employee who would like to continue with this facility if possible. Persons who are blind or otherwise disabled and are qualified for the job shall be given preference when hiring in any BE facility.
- m. Available public transportation: Greater Cleveland Regional Transit Authority (RTA)
- n. Projected changes in the facility: None
- o. Any special training, physical requirements, and mobility skills required for the job: Multiple floors, requires servicing machines via hand truck/carts from storage locations in the basement.
- p. Location, type and level of competing food service: BEP operated facility in this building with stands on the first and twelfth floors. Various downtown restaurants located nearby.
- q. BE designee, tour availability and special requirements: Tour scheduled for July 16, 2015 at 10:00 am. Contact Kelsi Burrier if interested in attending. Tour participants will need to bring a photo identification to enter the building through the security screening.
- r. Fees, assessments, financial obligations, and other specific items required by the BGA: Monthly cost for optional parking = \$250
- s. Security clearances required by the BGA: Operator and any employees will be subject to background check as required by the Department of Defense (DOD) and General Services Administration (GSA).

Contact Kelsi Burrier at Kelsi.burrier@ood.ohio.gov, phone 330.915.2002 with any questions and for more detail.

PLEASE SEE BGA ATTACHMENT TO EMAIL